

# Donation Request Form

We appreciate your interest in including Flavor Cupcakery & Bake Shop in your fundraising efforts!

We love to donate and give back to our community of amazing customers and to help philanthropic organizations that are benefitting our community at large.

Given the incredible amount of donation requests we receive, it is important to streamline the donation process by having all individuals and organizations fill out this form.

**Please submit your donation request at least 6 weeks in advance of your event and hand deliver the form to the shop.**

**While we would love to give to every cause, due to the volume of requests we are not able to give to all. We will contact you directly if we are able to donate at this time.**

Contact Person: \_\_\_\_\_

Contact Phone/email: \_\_\_\_\_

Date Request Submitted: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Mission/Cause of Organization: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Type of donation:** Product or Gift Certificate (circle one)

If product, please provide description of event and number of attendees and all pertinent details.

\_\_\_\_\_

\_\_\_\_\_

**Date Donation Needed:** \_\_\_\_\_

*Please attach any additional literature that further explains the cause.*

***Thank you!***